

Single Event Insurance

2011 Proposal Form

Event to be insured Please give the name of Event and describe the activities – any promotional literature would greatly assist
The Declaration at the end of this Proposal Form must be signed and dated. Please fill out in dark ink and in capital letters

Contact	Name	Position
Address		
Postcode		
Telephone Number	Fax Number	
Email address		

Venue(s) where the principle activities of the event are to be held		
Name/address		
Period of occupation of the venue	From	To
Open dates of the actual Event	From	To

Cover required to commence on	Maximum no. of spectators	Maximum no. of participants	Maximum no. of volunteers/ helpers/employees
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SECTION ONE - Public Liability Cover	Limit of Indemnity Selected	Premium £
£1,000,000 <input type="checkbox"/>	£2,000,000 <input type="checkbox"/>	£5,000,000 <input type="checkbox"/>

SECTION TWO - Employers Liability Cover to a Limit of Indemnity of £10,000,000	YES <input type="checkbox"/> NO <input type="checkbox"/>	Premium £
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SECTION THREE Event Property Cover	Sum Insured £	Premium £
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SECTION FOUR Cancellation Cover Only available together with Property Cover	Sum Insured £	Premium £
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Total Premium £
(all Premium entries are for Underwriters use only)

Last years Insurer	Premium paid £
Cover provided: Public Liability - Limit of Indemnity £ million	Employers Liability YES <input type="checkbox"/> NO <input type="checkbox"/> Other

Please complete this Form in full and return, if possible, at least 21 days before your event to:
MEAD Sport and Leisure Limited, PO Box 1035, Smallburgh, Stalham, Norwich, NR12 9NJ

If you have any questions please call our EVENT HOTLINE 0800 0850 261

General Questions

1. Whilst organising or participating in an event, have you, any official, committee member or co-organiser:
- (a) Sustained any loss or damage or liability during the last 5 years, whether insured or not? YES NO
- (b) Had any insurance declined or cancelled or special terms imposed? YES NO
2. Have you, any official, committee member or co-organiser ever been convicted or charged but not yet tried for any offence other than a driving offence? YES NO

If **YES** please provide full details

3. Are there any dangerous activities going to be undertaken at the event? YES NO
 (Activities entailing a foreseeable risk of damage to property or bodily injury, unless reasonable precautions are taken or activities for which a disclaimer is used, must be signed by the participants.)

If **YES** please provide full details including whether the activity is under your sole control, or is provided independently by third parties with their own Public Liability insurance

4. Will adequate first aid be provided and if so will suitably qualified staff be in attendance YES NO
5. Has the permission of the Local Authority been sought and granted? YES NO
 PLEASE STATE WHICH COUNCIL IS INVOLVED
6. Has the advice of the Police or Fire Authority been sought and will either be present at the staging of the event? YES NO
7. Will staging or seating be erected and if so will this be carried out by suitably qualified professionals with their own insurance? YES NO
8. If the event is staged over a number of days has 24 hour security been arranged? YES NO
9. If Event Property is to be insured please provide details of the equipment

Description	Value

10. Is any Inflatable equipment (Bouncy castles etc) to be available for use at the Event? YES NO

Declaration:
 To the best of my/our knowledge and belief, the information provided in connection with this Proposal, whether in my/our own hand or not, is true and I/we have not withheld any material facts. I/we understand that non-disclosure or misrepresentation of a material fact will entitle Underwriters to void this insurance. (A material fact is only one likely to influence acceptance or assessment of this Proposal by Underwriters. If you are in any doubt as to whether a fact is material or not, please disclose it on a separate piece of paper.)

I/we understand that the signing of this proposal does not bind me/us to complete the insurance but agree that, should a contract of insurance be concluded, this proposal and statements made therein shall form the basis of the contract

Signature of all Proposers	Date
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Mead Sport and Leisure Limited has been authorised by *The Financial Services Authority FSA* to carry out regulated activities as an appointed representative of *Golfguard Limited - FSA Firm Reference Number 310410*

The insurance cover described in this Proposal Form is provided by Certain Underwriters at Lloyd's and Catlin Insurance Company (UK) Ltd. Cover is invalid unless all relevant information has been declared by the applicant to the insurer(s)